

NUTS AND BOLTS OF E-DISCOVERY

Co-sponsored by:

E-DISCOVERY AND THE USE OF TECHNOLOGY SECTION

State Bar of Georgia

The *E-Discovery & the Use of Technology Section* provides education and training to lawyers across practice areas about all facets of legal technology and E-Discovery. Section Co-Chairs Rachael Zichella and Scott Hilsen have recruited an outstanding faculty for this *Nuts & Bolts* seminar—specifically designed for any lawyer who wants to learn the basics of E-Discovery.

**6 CLE Hours including
1 Ethics Hour • 3 Trial Practice Hours**

Seminar will be held at these locations:

IN PERSON:

**STATE BAR OF GA
HEADQUARTERS**

104 Marietta Street NW
Atlanta, Georgia 30303

NO SPACE LIMITATION

DIRECTIONS:

[HTTP://WWW.GABAR.ORG](http://www.gabar.org)

VIA VIDEO CONFERENCE:

**COASTAL GEORGIA
STATE BAR OF GA**

18 E. Bay Street
Savannah, Georgia 31401

SPACE LIMITED TO

30 ATTENDEES

VIA VIDEO CONFERENCE:

**SOUTH GEORGIA
STATE BAR OF GA**

244 E. Second Street
Tifton, Georgia 31794

SPACE LIMITED TO

30 ATTENDEES

VIA WEB STREAM:

This program will also be available via a live web stream for those who choose to register for the online option. Once you have registered for the program, you will receive a link in your confirmation email with instructions on **how to access the program on October 29**. If you choose to view the program via the web stream, you will receive Self-Study CLE Credit for the course. This will apply towards your 6 CLE Hour per year limit.

CANCELLATION POLICY

Cancellations reaching ICLE by 5:00 p.m. the day before the seminar date will receive a registration fee refund less a \$15.00 administrative fee. Otherwise, the registrant will be considered a "no show" and will not receive a registration fee refund. Program materials will be shipped after the program to every "no show." Designated substitutes may take the place of registrants unable to attend.

SEMINAR REGISTRATION POLICY

Early registrations must be received 48 hours before the seminar. ICLE will accept on-site registrations as space allows. However, potential attendees should call ICLE the day before the seminar to verify that space is available. All attendees must check in upon arrival and are requested to wear name tags at all times during the seminar. ICLE makes every effort to have enough program materials at the seminar for all attendees. When demand is high, program materials must be shipped to some attendees.



AGENDA

The registration fee for all seminars held at the State Bar of Georgia has been reduced by ICLE in recognition of the Bar's service to Georgia attorneys.

Presiding: *Rachael L. Zichella*, Program Co-Chair, Taylor English Duma LLP, Atlanta
Scott P. Hilsen, Program Co-Chair, KPMG LLP, Atlanta

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| <p>7:15 REGISTRATION AND CONTINENTAL BREAKFAST (All attendees must check in upon arrival. A jacket or sweater is recommended.)</p> <p>8:00 WELCOME AND PROGRAM OVERVIEW
 <i>Rachael L. Zichella</i>
 <i>Scott P. Hilsen</i></p> <p>8:15 THE CLOUD FOR LAWYERS: THE TECHNOLOGY OF CLOUD COMPUTING AND ITS RISKS
 <ul style="list-style-type: none"> How cloud technology works, its costs, how you can use it in your practice, and the risks associated with its use. <i>Chris Palermo</i>, Founder, CEO & President, Global Communication Networks, Inc., Pompano, FL
 <i>Kurt Walk</i>, Executive Vice President, Global Communication Networks, Inc., Pompano, FL</p> <p>9:15 A TREASURE TROVE OF EVIDENCE, BUT "X" DOESN'T MARK THE SPOT: IDENTIFYING AND COLLECTING VALUABLE EVIDENCE CREATED BY SMART DEVICES AND BIG DATA TO BOLSTER YOUR DEFENSES
 <ul style="list-style-type: none"> The nature of the investigations for evidence retained on connected devices to develop facts related to causation and potential liability. <i>David F. Katz</i>, Nelson Mullins Riley & Scarborough LLP, Atlanta</p> <p>10:15 BREAK</p> | <p>10:25 LEGAL PRACTICE TECHNOLOGY FOR SMALL FIRMS
 <ul style="list-style-type: none"> Technological tools and legal practice technology for solo and small firm practitioners. <i>Natalie Kelly</i>, Director, Law Practice Management Program, State Bar of Georgia, Atlanta
 <i>Michael R. Dunham</i>, Cohan Law Group LLC, Atlanta</p> <p>11:45 LUNCH (Included in registration fee)</p> <p>12:10 AGILELAW DEPOSITION SOFTWARE PRESENTATION
 <ul style="list-style-type: none"> Cloud-based software that assists attorneys in managing documents at depositions near and far. <i>A. Cyclone Covey</i>, Managing Member & General Counsel, AgileLaw Deposition Software, Duluth (Invited)</p> <p>1:00 SOCIAL MEDIA MINING – A DEMONSTRATION BY BOTTLENOSE
 <ul style="list-style-type: none"> Use software to collect, track, and mine social media. <i>John Masley</i>, Director, Investment Operations, KPMG LLP, Houston, TX</p> <p>2:00 BREAK</p> <p>2:10 ETHICAL AND PRIVACY CONSIDERATIONS FOR CONTEMPORARY TECHNOLOGY
 <ul style="list-style-type: none"> Ethical and privacy considerations facing lawyers as they practice. <i>Mitzi L. Hill</i>, Taylor English Duma LLP, Atlanta
 <i>Rachael L. Zichella</i></p> <p>3:00 ADJOURN</p> |
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THREE WAYS TO REGISTER: check the ICLE schedule on the web at www.iclega.org
Mail: ICLE • P.O. Box 1885 • Athens, GA 30603-1885 (make check payable to ICLE)
Fax: 706-354-4190 (credit card payment must accompany fax to be processed)
Online: iclega.org (credit card payment only)

Duplicate registrations may result in multiple charges to your account. A \$15 administrative fee will apply to refunds required because of duplicate registrations.

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Questions? Call ICLE Atlanta Area: 770-466-0886 • Athens Area: 706-369-5664 • Toll Free: 1-800-422-0893

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EARLY REGISTRATION: \$140
ON-SITE REGISTRATION: \$170

I WILL ATTEND:

- ATLANTA (IN PERSON)
 SAVANNAH (VIDEO CONFERENCE)
 TIFTON (VIDEO CONFERENCE)

I would like program materials:

- In print only
 On USB drive only

- ONLINE** (ON DAY OF PROGRAM)
 Self-Study

- I am unable to attend. Please send ICLE program materials and bill me for the cost of materials only.

Early registrations must be received 48 hours before the seminar.

NAME _____ GEORGIA BAR # _____

FIRM/COMPANY _____ OFFICE PHONE _____

EMAIL _____

(To receive seminar notification and registration confirmation by email only.)

MAILING ADDRESS _____ ZIP + 4 _____

STREET ADDRESS _____ ZIP + 4 _____

CITY _____ STATE _____

- I am sight impaired under the ADA and I will contact ICLE immediately to make arrangements.

- I have enclosed a check in the amount of \$_____ (See fees at left)

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